

## AGENDA ITEM 4.1

**THOROLD PUBLIC LIBRARY  
BOARD MEETING  
Wednesday, February 16, 2022  
5:30 p.m. - Via Zoom**

Present:      Larry Cohen              Dodi Colquhoun              Len Ferry  
                 Andrew Foster              Fred Neale                  Dean Taylor  
                 Tony Vandermaas

Staff: Rebecca Lazarenko

### **Respect and Acknowledgement Declaration**

Mr. Vandermaas stated the Respect and Acknowledgement Declaration.

### **I Adjustments to the Agenda**

There were no adjustments to the agenda.

### **II Approval of the Agenda**

The agenda of February 16, 2022 was approved and adopted.

**22-02-01 Moved by Len Ferry, seconded by Dodi Colquhoun that the agenda of February 16, 2022 be approved and adopted.**

**CARRIED.**

### **III Declaration of Conflict of Interest**

No conflicts were declared.

### **IV Consent Agenda**

- 4.1 - Approval of Board Minutes of January 19, 2022
- 4.2 - Correspondence
- 4.3 - Librarian's Report 22-02-01
- 4.4 - Accounts Paid

**22-02-02 Moved by Andrew Foster, seconded by Len Ferry that the Consent Agenda Items be approved as circulated.**

**CARRIED.**

## **V Monthly Financial Statement**

**22-02-03 Moved by Dean Taylor, seconded by Andrew Foster that the Monthly Financial Statement be accepted.**

**CARRIED.**

## **VI Business Arising from the Minutes**

a) Thorold Public Library Proposed Expansion Project Timeline  
Timeline updated and submitted.

**22-02-04 Moved by Dodi Colquhoun, seconded by Len Ferry that the timeline be approved for informational purposes.**

**CARRIED.**

## **VII New Business**

a) Defibrillator Post Use Policy - Report 22-2-02  
Ms. Lazarenko recommended changing Secretary/Bookkeeper to Assistant to the Chief Librarian/Bookkeeper.

**22-02-05 Moved by Andrew Foster, seconded by Len Ferry to change Secretary/Bookkeeper to Assistant to the Chief Librarian/Bookkeeper.**

**CARRIED.**

b) Makerspace Technology Policy - Report 22-02-03  
Ms. Lazarenko recommended changing outdated references to 3D printer which the library no longer possesses.

**22-02-06 Moved by Len Ferry, seconded by Dodi Colquhoun to eliminate specific references to 3D printer.**

**CARRIED.**

c) Management Absence Policy - Report 22-02-04  
Ms. Lazarenko recommended changing Secretary/Bookkeeper to Assistant to the Chief Librarian/Bookkeeper for clarity.

**22-02-07 Moved by Dean Taylor, seconded by Len Ferry to change Secretary/Bookkeeper to Assistant to the Chief Librarian/Bookkeeper.**

**CARRIED.**

d) Public Warming Center Update - Winter 2022  
Communication regarding the public warming center were discussed. It was decided that Mr. Vandermaas would arrange a meeting with the City to receive clarification on the role and expectations of the library.

**22-02-08 Moved by Len Ferry, seconded by Dean Taylor that the Board seek additional clarification from the City.**

**VIII Chair's Remarks**

Mr. Vandermaas thanked everybody and wished to resume in-person meetings as of March with a hybrid approach via Zoom should members be unable to attend. Mr. Vandermaas also shared information from a library board legacy document session he attended and will follow-up with the board by sending a previous legacy document to consider.

**IX Adjournment**

The meeting ended at 6:29 p.m.

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Chair

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Secretary-Treasurer